

**SERVING STUDENTS IN HIGH SCHOOL**

- A. Referral - IVRS accepts referrals of students from anyone, including parents and students themselves. Students are not required to have achieved any particular class level to apply for services. IVRS accepts referrals based upon the need for services and the need for transition planning. Students are not required to have a particular goal in mind prior to application or eligibility.
- B. Age - By law IVRS cannot have an upper or lower age limit on the acceptance of referrals and the opening of cases.
- C. Disability Significance Category and Status - When it has been determined that a student is eligible for the services of vocational rehabilitation their place on the waiting list must also be determined. If it is determined that they are in a waiting list category currently being served, the case is moved to Status 10-1. If it is determined that they are in a category that is currently not being served the case is placed in Status 04 and the name goes on the waiting list for that category, based on the date of eligibility.
- D. Employment Plan - An Employment Plan can be written for an individual in Status 10-1 at any time the individual's vocational goal and the services necessary to reach it have been agreed upon by the client and the IVRS counselor. The Employment Plan must be in place when the individual exits the school system, unless the client has agreed to an extension, or is on a waiting list.
- E. Services Prior to Graduation . An agency representative may participate in IEP meetings for clients, even if the individual is on the waiting list for services. If the individual is determined to be eligible and is in a waiting list category currently being served, the counselor may also provide vocational counseling and planning, coordinate with transition planning teams, and develop an Employment Plan with the client. In some instances it may be possible to begin provision of services called for in the Employment Plan prior to the individual exiting the school system. As long as it doesn't supplant services for which the school is responsible, IVRS could begin to provide services specifically related to employment, such as supported employment or job coaching services, as early as the beginning of the junior year. Under certain contractual arrangements these can be provided earlier.

IVRS will not assume any of the training costs for fifth year high school programs at community colleges, since these students are not high school graduates and are still counted for state reimbursement by their local school systems.

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Special allowances for students in 4+ are provided for students in their final semester and who have demonstrated they will be successful in their chosen profession.

- F. Closure - In no instance may a case be closed as successfully employed (Status 26) prior to 90 days after the student exits the school system.

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Iowa  
Vocational  
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Services